



## **DEAR COMMUNITY MEMBER:**

We are happy to know you are part of our campus community as a member of Campus Recreation Services. Throughout the year, including summer and class breaks, all vehicles parked on campus must have a proper permit. Parking and Transportation Services works hard to meet your needs. Be sure to visit us online for all details including campus policies and services available to you. In the meantime, here is a quick overview:

- **All vehicles parked on campus require an appropriate permit**
- **Your permit will be mailed to your permanent address**

## **PARKING OPTIONS**

We are proud to offer a reduced rate of \$61.50 per academic year for community members. With this permit you may park in lots T, V and V1. While the annual permit provides value, you may also find the pay stations are a terrific option. You only pay for the time you need. Cost is \$1/hour. The machines are located in lots T and V, and accept coins or bills. Simply select the amount of time you will need, insert payment, and use the receipt as the parking credential. Meters are also available and can be found in the loop in front of Tuttle North and in lot U behind the Special Events Recreation Center (SERC). Meters accept coins only and are limited to 2 hour max. To pay with credit card, use ParkMobile app.

## **VEHICLE REGISTRATION**

To register your vehicle, please complete a Vehicle Registration Form (attached) and include all requested information. You may stop by the Raye H. Conrad Welcome Center or mail the application along with your payment to Parking and Transportation Services. Payment may be made via cash, check, or credit card. After payment has been received, your parking permit will be mailed to the address indicated on the registration form.

## **ADDITIONAL INFORMATION**

For more information, please review the parking rules at [www.brockport.edu/support/parking](http://www.brockport.edu/support/parking). You may contact us at (585) 395-PARK or [park@brockport.edu](mailto:park@brockport.edu) for any further information.

Sincerely,

Johnna Frosini, MPA, CAPP  
Parking and Transportation Director  
[brockport.edu/support/parking](http://brockport.edu/support/parking)

## Operator Information

Operator Name: (Required)	Email:
Permanent Address:	City/State/Zip:
Permanent Phone Number:	Cell Phone Number:

	Permits are in hangtag form	Annual Fee—1 car	Annual Fee—2 cars	Semester Fee—1 car	Semester Fee—2 cars
<input type="checkbox"/>	Open Recreation/Friend of SUNY	\$61.50	\$87.30	N/A	N/A

## Vehicle 1 Information

Registered to:	Year:
State of Registration:	Make:
License Plate#:	Model:

## Vehicle 2 Information

Registered to:	Year:
State of Registration:	Make:
License Plate#:	Model:

## RULES & REGULATIONS

**I understand I may park only where authorized under the Parking Rules and Regulations of SUNY Brockport. In addition, I agree to the following:**

1. Persons operating motor vehicles on SUNY Brockport campus are responsible for knowing and understanding the rules, regulations and policies for parking on campus. Ignorance of the contents of these rules is neither excuse nor extenuation for violations.
2. A parking permit carries no guarantee or liability of the College to provide the holder at any given time with a parking space, and the College cannot accept any responsibility for damage to or theft of any motor vehicle or its contents while parked on campus.
3. All vehicles considered to be illegally operated and/or parked, will be subject to an imposition of a charge and/or being towed away or immobilized at the driver's expense.
4. A parking permit is non-transferable unless properly registered with Parking and Transportation Services.  
**Note:** faculty and staff may register two vehicles for an additional fee; both registrations must be provided, and you must be the only faculty, staff or student member in the family affiliated with the College. Students may register two vehicles but will receive only one permit for both vehicles. Parking privileges may be suspended if permit is shared.
5. The hangtag must be properly displayed from the rear view mirror of vehicle while parked on campus. If a temporary pass is needed, obtain one at the Raye H. Conrad Welcome Center. This courtesy will be extended free of charge twice within the semester.
6. Violations are issued against the parking permit holder. Payroll deduction may be used as a means of collecting past due fines for faculty/staff and a collection agency will be used if deemed appropriate.
7. Refunds are available, however there is a deadline to do so and the permit must be returned. The registration fee is non-refundable. A replacement fee may be assessed for lost or misplaced permits.

Additional information is available online at [www.brockport.edu/support/parking](http://www.brockport.edu/support/parking)

All information provided on this document must be correct. I have read and understood all Parking and Transportation Services rules and regulations.

**Signature:** (Required) \_\_\_\_\_

*Form will not be accepted without signature*